

The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook

The Parochial Church Council of the Ecclesiastical Parish
of St Paul, Wokingham & St Nicholas, Emmbrook



Annual Report and Financial Statements for the year ended
31 December 2022

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Index to the Annual Report and Financial Statements for the year ended
31st December 2022

	Page
Administrative Information	3
Annual Report	5
Report of the Independent Examiner	13
Statement of Financial Activities	14
Balance Sheet	15
Notes to the Financial Statements	16

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Administrative Information

The Parish is part of the Deanery of Sonning and of the Reading Area of the Diocese of Oxford within the Church of England and is comprised of three churches governed by two separate Church Councils. The Parochial Church Council of the Ecclesiastical Parish of St Paul, Wokingham and St Nicholas, Emmbrook is responsible for the ministry and management of the two named churches whilst the third, Woosehill Community Church, is a Local Ecumenical Partnership with its own Church Council and is not, therefore, directly covered in this Annual Report nor in the Financial Statements that follow.

PCC Members

Ex-Officio

Clergy:	Rector	Rev Canon Richard Lamey (Chairman)
	Assistant Curate	Rev Cara Smart
	Permission to Officiate	Rev Judi Hattaway
		Rev Jane Kraft

Church Warden: Mr Peter Wells

Deputy Wardens: Mrs Mary Cassidy
Mrs Pippa Sutton

Pro-Wardens (S Nicholas): Mrs Fiona Albinson
Mrs Elizabeth Gallagher

Deanery Synod representatives: Mr Paul Armitage
Mr David Ruddock
Mr John Sutton (*and Deanery Lay Chair*)
Mr Peter Wells

Elected Members: Mrs Susanna Allen
Mr Llewellyn Austen
Mrs Teresa Austen
Mrs Stefanie Cetin (*from April 2022*)
Mr Christopher Cipkin
Mr Andrew Clark
Mrs Susan Davenport
Mrs Sally Dowling
Mr Stuart Fairhead (*from April 2022*)
Mr Alan Harrison
Mr Vernon Riley
Mrs Pippa Sutton

Co-opted Members: Mrs Rhoda Hart (*appointed July 2022 for 1 year*)
Mrs Mary Cassidy (*appointed July 2022 for 1 year*)

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Administrative Information (continued)

Address: St Paul's Parish Office
Reading Road
Wokingham
RG41 1EH

Bank: Barclays Bank plc
31 Market Place
Wokingham
RG40 1AR

Independent Examiner: Deidrie Geise ACMA
21 Brookfields
West Wellow
Romsey
SO51 6GS

Charity Registration No: 1130325

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Annual Report

The Parochial Church Council (PCC) presents its Annual Report and Financial Statements for the year to 31 December 2022.

AIMS AND PURPOSES

The PCC has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical Parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has responsibility for the maintenance of St. Paul's Church and churchyard and for one house that it owns in Brook Close, Wokingham.

STRUCTURE AND GOVERNANCE

The PCC has two Approved Governing Documents issued by the Church of England:

The Parochial Church Councils (Powers) Measure 1956 (as amended)

The Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 (as amended))

Composition of the PCC is fixed by resolution of the Annual General Meeting. Membership is for three years with one third elected in each year. If a member resigns for any reason before their three-year term is complete, the new member elected in that place serves the remainder of the previous member's term only.

In 1990 the Annual Meeting resolved to elect the St. Nicholas' Pro-Wardens (who are ex-officio members of the PCC). Resolutions of 1979 and 1988 (ensuring that of the four members elected to Deanery Synod, one should be from St. Nicholas' congregation) were superseded by the 1990 resolution, which contained a similar intention.

The PCC generally meets every other month, with a Standing Committee assembling when necessary to discuss and draw up the agenda for the ensuing PCC meeting. The Standing Committee consists of the Clergy, Churchwardens, Pro-Wardens, Treasurer and Secretary; it sets the agenda for the PCC meetings and transacts business between those meetings where necessary. In addition to the Standing Committee, there are six Parish sub-committees and a brief outline of the responsibilities of each is given below.

Finance Committee: Oversees the finances of the PCC.

Worship Committee: Assists the Rector in planning services, arranges special musical events and proposes changes where necessary.

Mission Committee (now known as Mustard Seed): Maintains and supports the relationship between St Paul's and the local community, and between the church and those UK and key overseas charities that the Parish supports.

St. Nicholas' Council: Co-ordinates all matters relating to St. Nicholas' Church.

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Social Committee: Arranges church social events to which all are welcome.

Youth and Children's Committee: Ensures that the voices of children and young people are heard in the Parish, and that they are cared for and involved at the heart of the life of the church and given the chance to grow in faith.

The PCC works to ensure that each member is fully equipped to fulfil his or her specific role.

OBJECTIVES AND ACTIVITIES

The focus of the PCC is to promote the whole mission of the church in the community, through worship, prayer and contemplation, the provision of pastoral care within the Parish, and mission and outreach work. St. Paul's is an inclusive and welcoming community of faith, imposing no conditions on those who come through our doors, other than a willingness to be open to the love of God revealed to us in Jesus Christ. We are committed to welcoming as many people as possible to worship at our church, and involve all age groups from senior citizens, parents and young people to toddlers. We are increasingly conscious of and committed to our duty and call when it comes to Safeguarding. We have also made a commitment to set an example of good practice when it comes to addressing Domestic Abuse. Over the last few years much of our focus has been on recovering after the pandemic, which we have done with success and increasing confidence.

PUBLIC BENEFIT

The trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake. Although the beliefs, tenets and practices of Christianity meet the charity law definition of religion and are capable of being advanced for the public benefit, there is no longer a presumption of public benefit for charities whose aims include advancing religion. However, the PCC of St. Paul's actively advances religion for the benefit of the public in general, and of those of the wider Parish in particular, in a variety of ways:

The encouragement and facilitation of practising Christian faith, including:

- the provision and maintenance of the church and the Parish Rooms, (all of which are open to the community at large)
- the celebration of baptisms and marriages, and the conducting of funerals
- maintaining the public churchyard
- the saying of masses and other services open to the public
- the provision and maintenance of religious stained-glass windows within the church
- keeping St. Paul's open during daytime so that all may enter to pray and reflect

Raising awareness and understanding of Christian beliefs and practices, including:

- promoting the study of Christian teaching, practices and scriptures
- providing religious instruction and supervision to all within the Parish, including a range of Uniformed Groups from the area who come to visit the Church or have invited members of the Church along to their meetings
- supporting the local Primary and Secondary schools which provide education concerning Christian principles and practices, thus contributing to the spiritual and moral education of children

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

- promoting prayer, praise and study through the provision of Lent and Advent courses, and preparation for baptism, confirmation and marriage

Missionary, outreach and pastoral work, including:

- encouraging and supporting pastoral work
- active participation in local ecumenical projects under the umbrella of Churches Together in Wokingham, such as the Wokingham Food Bank, Grub Club and the Town Night Shelter
- preparing couples for marriage
- visiting the sick
- offering ministry and services to local nursing and care homes
- administering the sacraments to the sick and dying
- providing chaplaincy to Wokingham Hospital
- providing comfort to the bereaved

Religious communication, including:

- providing Christian sermons, talks, and meetings
- recording and live streaming of regular services and masses, and the distribution of the same to those parishioners unable to attend church
- publishing a weekly email news sheet
- maintaining an active website covering all aspects of parish work

ACHIEVEMENTS AND PERFORMANCE

Electoral Roll

At 27th March 2022 there were 224 parishioners registered on the Roll, an increase on the previous year; (216 members at 6th June 2021).

Worship and Prayer

A wide range of services is offered throughout the year in order to uphold our aim of promoting the mission of the church in the community and providing spiritually uplifting worship.

Saint Paul's Church

St. Paul's is rooted in the Catholic tradition of the Church of England and offers a variety of styles of worship from the quiet contemplation of Evensong, healing services and Benediction to worship within the Parish and family masses. In normal times, in addition to three Sunday services, morning and evening prayer are said during the week as well as one weekday mass. We have been fortunate to be able to continue to live stream our services during the year when meeting in church was not always possible. When we were able to return to in person services, we continue to offer a live stream as well.

The church has a strong musical tradition with a large choir of adults and children. We are also fortunate to have a committed and lively team of bellringers who ring for major masses, weddings and other special occasions as a way of announcing those services, thus giving glory to God and maintaining a great British tradition.

St. Paul's continues to be committed to building a single community made up of people of all ages and backgrounds. This sense of unity is focused on the way we meet with God together in prayer and worship, in singing and fellowship. Around this, we run groups for different stages of life.

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

We have two groups for those in Y5,6,7 and 8 (one online and one in person), and a Sunday School which is popular and meets every week in term time. A weekly Coffee & Chat group, a fortnightly men's lunch group, a sewing group and a group for those in their 20s and 30s have all been established. There are also two new informal groups which have started in the last year- one a weekly walking group which is designed to be a safe way of including those who have been bereaved and the other a coffee gathering for men working from home. The Mothers Union meets monthly and there is a men's night every other month.

At the heart of the Church of England is the Parish system – the fact that we exist to welcome all people and to be of service to the community of which we form a part. St. Paul's is open every day for all to enter, whether it be to attend our regular services, to celebrate a wedding or a baptism, to give thanks for the life of a loved one during a funeral, or just to reflect and pray. Festivals, such as those at Christmas and Easter, attract many people to the church who would not normally attend, and these occasions especially enable us to reinforce our commitment of welcome, service and community.

Saint Nicholas' Community Church

St. Nicholas' Community Church is a more informal church offering worship for both the young and not-so-young. Services have been held in Emmbrook village hall and include a weekly family mass and a slightly less formal monthly 'See! Hear! Live!' service on the first Sunday of each month. An annual Christingle service takes place with children leading prayers and readings.

The church also runs social and fundraising events throughout the year and comes together with the congregation of St. Paul's on Mothering Sunday.

In addition to their contribution to, and support of, Parish committees and events the members of the congregation of St Nicholas' make a significant contribution to the life of the village of Emmbrook through their involvement in community groups such as the Townswomen's Guild, Emmbrook Senior Citizens Tea Club, the Link Visiting Scheme, Christian Aid collections, by supporting the local schools through Chaplaincy and Governorship, and by visiting and helping those who are unable to attend church services.

Fellowship Groups

In addition to services at each church fellowship groups continue to meet regularly in person and via Zoom throughout the whole Parish for prayer, bible study, support and worship.

ST. PAUL'S IN THE LOCAL COMMUNITY

St. Paul's Church is an established venue for concerts hosted by local schools, choral and musical societies amongst others. These have included West Forest Sinfonia, Wokingham Choral Society, South Berkshire Singers, and Reading Symphony Orchestra, Emmbrook School, St. Paul's (CE) Junior School and the Holt School.

Built 159 years ago by Mr John Walter III, St. Paul's is Grade II* Listed and in need of regular attention. The Quinquennial Inspection Report has identified a number of important works required to maintain the church in a sound condition, which will be carried out as soon as funds permit. The churchyard continues to be maintained by a dedicated team of parishioners with working parties meeting twice a month. During the year the local Community Payback Scheme worked with the team and have made a significant input to the management and maintenance of the churchyard, reinforcing the valuable contribution that this scheme is able to make. Mown

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

access is now available to all parts of the churchyard and the Payback group are starting to maintain and refurbish the graves. New trees and hedging have been planted, unsightly trees removed and existing trees pruned. In addition, there is continuing progress to install accessible paths throughout the churchyard. St Paul's Scouts have installed bird feeders.

The church is open daily for private prayer and contemplation. A display board with post-it notes is kept for visitors to share their thoughts or to make requests for prayers to be said on their behalf, the large number of entries illustrating the wide variety of people who visit.

During the year the church has maintained its profile in the local community through its contribution to a number of local schemes and initiatives, such as the Wokingham Food Bank and supporting local care homes and nursing homes. Additionally, services continue to be streamed into local care and nursing homes, and for others who are unable to get to Church.

SCHOOLS IN CHURCH

We are delighted to welcome schools and children to St Paul's. They come for special services and concerts. They come to understand more of the way Churches work and look and what happens inside them. They come to learn about Easter and about what it is to live as a Christian. They often pop in on their way from School, to sit quietly or play with the toys.

We are involved with 10 schools locally - The Holt Secondary School, Emmbrook Infants, Emmbrook Juniors, Walter Infants, Foundry College, Evendons Primary, Holme Grange School, Windmill Primary, and our two Church of England Schools- St Cecilia's and St Paul's Juniors. Two other primary schools from further afield also use us as a place to visit and to find out more about the Christian faith and what it looks like when it is lived out. We are involved in a number of ways which vary with the school. They include taking assemblies, supporting the RE curriculum and governance.

We have excellent links with these Schools which means that people from St Paul's are involved in all of them in different ways (for example as Governors, leading assemblies, reading with individual pupils) and St Paul's Church is a place of quality encounter and deepening understanding, both in the context of understanding the place of the Christian faith in British society and encouraging every one of the pupils and staff and parents who come to School events in Church to experience something of holiness and space.

PASTORAL CARE

In 2019, a new pastoral care scheme was introduced called Tithings whereby those who wish to be involved are allocated to a group, often geographical or by common interest, which then meets three or four times per year and also provides pastoral oversight of those in the group between meetings. Around 70 members of the congregation have been involved in these groups. These groups have continued to meet up in person or on Zoom. They are probably due a reset and a relaunch in the next six months.

ST. PAUL'S MUSIC TRADITION

The church has a very strong music tradition that is supported by a resident choir and visiting organists, and ably led by a professional Director of Music. During the year the choir has

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

continued to sing for all Sunday morning masses, major festivals and for Evensong once a month. It regularly numbers 6 children and 28 adults who work together well, and the PCC thanks all its members for their hard work, support and enthusiasm.

The year's musical highlights once again included the choir's contribution to our Christmas services and a successful trip to Tewkesbury Abbey to sing Choral Evensong.

MISSION AND OUTREACH

During 2022, over £6,100 was raised for our chosen charities: principally United Society Partners in the Gospel (USPG), Homestart Wokingham, The Children's Society and Soulscape. Volunteers from the parish have continued to assist with the Foodbank and various community projects. The PCC of St. Paul's continues to review ways of increasing outreach into the community and to establish additional pastoral links. We also made a donation of £1,350 to the DEC to support charity work in Ukraine.

A Parish Email, established during the Pandemic, has continued to be published weekly which includes information on events and streamed services as well as articles, poems and photos with the aim of keeping everyone in touch as much as possible.

FUNDRAISING

Fundraising was severely curtailed by the pandemic and the PCC are actively looking at ways to increase this.

DEANERY SYNOD

The PCC has four lay representatives to Deanery Synod who continue to provide an important link between the Parish and the wider structure of the church. Synod met on Zoom during the year, with a recurring theme of Deanery finances and the difficulties faced by many Parishes in paying their Parish share. The adoption of the new Diocesan scheme for calculation of Parish share led to a lively debate, and eventually a decision to adopt the scheme with a 5-year transition period. The Deanery Mission Plan has continued to move forward, focusing on future levels of financial and numerical stability within the Deanery.

ECUMENICAL RELATIONSHIPS

Links with other local Churches are very important to St. Paul's and St. Nicholas', both within the Anglican Deanery and with our ecumenical friends. St. Paul's and St. Nicholas' are a member of Churches Together in Wokingham (CTW) a group of about 20 local churches whose objectives are to draw those churches into greater understanding and unity, to enable them to bear a more united witness in the community and serve it more effectively, and to give such expression to their common faith and devotion as may from time-to-time be found desirable. Participation in CTW events provides an opportunity of sharing faith and reaching out to a wider community.

In 2012 the Parish boundaries were changed to include Woosehill Community Church as a Conventional District with its own Church Council and financial independence. Woosehill is an

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Anglican/Methodist Local Ecumenical Partnership, and because of this our ecumenical awareness and understanding is now greater, and our relationships with other churches, especially the local Methodist Circuit, even stronger and more important.

SAFEGUARDING

Following approval by the PCC in 2012 of a new Child Protection Manual the updating and implementation of safeguarding arrangements in the Parish continued during the year. An audit, commissioned by the PCC, confirmed that child protection arrangements met the requirements of the Manual and were being effectively implemented. In May 2022, the PCC reviewed its Safeguarding Policy which was agreed and signed and displayed in our buildings.

Safeguarding Team: safeguarding of children, young people and vulnerable adults is a fundamental part of the life of the Parish. We cannot be the Church unless everyone is safe and protected. Our Safeguarding Team works hard to ensure we follow best practice, create an environment and life which is safe for all and engages with the management of individual cases.

VOLUNTEERS

The community of St. Paul's and St. Nicholas continues to be blessed with many volunteers and the PCC thanks all who give their time and talents so willingly. In addition, and as a part of our regular outreach into the local community, we have supported a number of local charities with both resources and volunteers, the most recent being the Wokingham Food Bank project.

FINANCIAL REVIEW

The Unrestricted Fund is in place to pay for the day-to-day administration of the parish. Overall giving within the Fund in 2022 was marginally lower than in the previous year, giving rise to a near break-even situation in the year. Based upon reduced expenditure for fabric restoration the Restricted Funds generated a small surplus, supported by a similar decrease in capital expenditure in the churchyard account.

Looking at parish income across all Funds our total giving, donations, Gift Aid recoverable, fund-raising activities, parish fees and other items amounted to £161,460. During the year continuing cost controls and reduced activities led to parish expenditure falling by just under 8%. As on previous occasions the largest item of annual expenditure was the Parish Share payable to the Diocese of Oxford, which amounted £76,186, and was once again paid in full and on time.

Total parish funds at the year-end stood at £506,997, of which £156,289 was restricted and £350,708 unrestricted. The bulk of the unrestricted funds (£240,000) was represented by the house provided for the Assistant Curate.

Despite the relatively low activity levels within the parish during the year and the challenges presented it is appropriate to note that prudent management has continued to reinforce the stability of our finances. In parallel, sufficient resources are maintained

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

in general funds which currently cover some nine months' expenditure. Nevertheless, steps have been taken to ensure that expenses will continue to be kept under tight control through 2023, not least accompanied by the prospect of substantial repair and restoration costs to St Paul's Grade II* listed church.

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

**Independent Examiner's Report to the PCC of St Paul, Wokingham with St Nicholas,
Emmbrook**

I report to the Trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Paul, Wokingham with St Nicholas, Emmbrook, (the Charity), for the year ended 31st December 2022, which are set out on pages 14 to 21.

Responsibilities and Basis of Report

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Deidrie Geise ACMA
21 Brookfields
West Wellow
Romsey
SO51 6GS

24th March 2023

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Statement of Financial Activities

	Note	Unrestricted Fund	Restricted Funds	2022	2021
		£	£	£	£
Incoming Resources					
Incoming and Endowments from:					
Donations and legacies	2(a)	134,607	5,330	139,937	142,748
Income from charitable activities	2(b)	13,150	150	13,300	16,216
Other trading activities	2(c)	1,467	2,818	4,285	2,450
Investments	2(d)	924	1,855	2,779	110
Other income	2(e)	915	244	1,159	6,396
Total income		151,063	10,397	161,460	167,920
Resources Expended					
Expenditure on:					
Raising funds	3(a)	258	1,039	1,297	1,318
Charitable activities	3(b)	150,429	6,770	157,199	170,952
Other expenditure	3(c)	794	-	794	560
Total resources expended		151,481	7,809	159,290	172,830
Net income/(expenditure) before fund transfers		(418)	2,588	2,170	(4,910)
Transfers between funds		-	-	-	-
Net income/(expenditure)		(418)	2,588	2,170	(4,910)
Total funds brought forward 1 January 2022		351,126	153,701	504,827	509,737
Total funds carried forward 31 December 2022		£ 350,708	£ 156,289	£ 506,997	£ 504,827

The notes on pages 16-21 form part of these accounts

The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook

Balance Sheet

	Note	Unrestricted Fund	Restricted Funds	2022	2021
		£	£	£	£
Fixed Assets					
Tangible assets	7	240,836	-	240,836	244,127
Total fixed assets		240,836	-	240,836	244,127
Current Assets					
Debtors and prepayments	8	3,449	20	3,469	4,549
Short term deposits		67,328	146,283	213,611	211,307
Cash at bank and in hand		42,222	10,141	52,363	50,785
Total current assets		112,999	156,444	269,443	266,641
Creditors and accruals	9	3,127	155	3,282	5,941
Net current assets/(liabilities)		109,872	156,289	266,161	260,700
Total assets less current liabilities		350,708	156,289	506,997	504,827
Creditors: amounts falling due after one year		-	-	-	-
NET ASSETS		£ 350,708	£ 156,289	£ 506,997	£ 504,827
Parish Funds					
Unrestricted Fund - General	10			350,708	351,126
Restricted Funds	10			156,289	153,701
TOTAL FUNDS				£ 506,997	£ 504,827

Approved by the PCC on 20th March 2023 and signed on their behalf by:

Rev Richard Lamey

Mr Llewellyn Austen

The notes on pages 16-21 form part of these accounts

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Notes to the Accounts

For the year ended 31 December 2022

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities SORP (Statement of Recommended Practice) FRS102.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC. Funds that may be designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 10.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by bazaars, fêtes, garden parties and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Other Income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable, and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Notes to the Accounts (continued)

1. ACCOUNTING POLICIES (continued)

Resources used

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these financial statements as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

Fixed assets

Consecrated property and movable furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other fixtures, fittings and office equipment

Individual fixtures, fittings and office equipment with a purchase price of £1,000 or less are written off when the asset is acquired. Assets with an individual purchase price of over £1,000 and a life in excess of one year are depreciated on a straight-line basis as follows:

Heating system - 10 years

Other fixtures, fittings and office equipment - 4 years

Investments

Investments are valued at market value at 31 December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove un-collectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at Barclays Bank.

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Notes to the Accounts (continued)

Note 2 Analysis of Income

		Unrestricted Fund	Restricted Funds	2022	2021
		£	£	£	£
2(a) Donations and Legacies	Planned giving	92,837	-	92,837	97,267
	Income tax recoverable	21,994	213	22,207	22,863
	Collections	2,515	-	2,515	2,238
	Grants	1,614	2,042	3,656	4,929
	Donations, appeals, etc.	15,647	3,075	18,722	15,451
	Total		134,607	5,330	139,937
2(b) Income from charitable activities	Fees	13,150	150	13,300	16,216
	Total	13,150	150	13,300	16,216
2(c) Other trading activities	Fund-raising, bazaars etc.	1,467	2,818	4,285	2,450
	Total	1,467	2,818	4,285	2,450
2(d) Investments	Interest	924	1,855	2,779	110
	Total	924	1,855	2,779	110
2(e) Other income	Other ordinary income	10	244	254	612
	Insurance claims	905	-	905	5,784
	Total	915	244	1,159	6,396
TOTAL INCOME		£ 151,063	£ 10,397	£ 161,460	£ 167,920

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Notes to the Accounts (continued)

Note 3 Analysis of Expenditure

		Unrestricted Fund	Restricted Funds	2022	2021
Analysis		£	£	£	£
3(a) Raising funds	Bazaar & fundraising costs	258	1,039	1,297	1,318
	Total	258	1,039	1,297	1,318
3(b) Charitable activities	Missionary and charitable giving	8,604	-	8,604	6,030
	Ministry:				
	Diocesan parish share	76,186	-	76,186	78,627
	Wedding, funeral and other fees	7,237	-	7,237	8,088
	Other ministry costs	7,705	-	7,705	16,572
	Church running and maintenance	18,855	1,683	20,538	27,359
	Churchyard upkeep	228	1,015	1,243	3,428
	Hall hire	1,457	-	1,457	602
	Organist/music director	11,020	-	11,020	10,065
	Upkeep of services	4,246	1,309	5,555	2,373
	Printing and stationery	1,429	-	1,429	1,600
	Office equipment rental	1,070	-	1,070	1,204
	Administrative support	11,864	-	11,864	11,712
	Depreciation	528	2,763	3,291	3,292
	Total	150,429	6,770	157,199	170,952
3(c) Other expenditure	Governance and data protection	188	-	188	40
	Deanery levies	175	-	175	140
	Bank charges	431	-	431	380
	Total	794	-	794	560
TOTAL RESOURCES EXPENDED		£ 151,481	£ 7,809	£ 159,290	£ 172,830

Note 4

4(a) Trustee expenses

Out-of-pocket expenses of £6,481 were reimbursed to 11 PCC members (including clergy) during the year; (2021: £5,996 by 12 members).

4(b) Fees for examination or audit of the accounts

No independent examiner's fee was charged for reporting on the accounts; (2021: nil).

Note 5 Staff costs

The PCC has no employees.

During the year payments of £11,020 were made to the Director of Music and church organists; (2021: £10,065).

A payment of £11,864 was made to St Paul's Parish Room Trust for administrative support; (2021: £11,712).

Note 6 Other expenditure

A fee of £35 was paid to the Information Commissioner's Office for data protection registration; (2021: £40).

Levies of £175; (2021: £140) were paid to Sonning Deanery.

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Notes to the Accounts (continued)

Note 7 Tangible fixed assets

Cost or valuation	Unrestricted Fund			Restricted Funds	All Funds
	Freehold land & buildings	Fixtures, fittings and equipment	Total Unrestricted Fund	Fixtures, fittings and equipment	Total
	£	£	£	£	£
Balance brought forward 1 January 2022	240,000	9,036	249,036	33,177	282,213
Additions during year (none)					
Balance carried forward 31 December 2022	240,000	9,036	249,036	33,177	282,213
Accumulated depreciation					
Balance brought forward 1 January 2022	-	7,672	7,672	30,414	38,086
Depreciation charge for year	-	528	528	2,763	3,291
Balance carried forward 31 December 2022	-	8,200	8,200	33,177	41,377
Net book value					
Brought forward 1 January 2022	240,000	1,364	241,364	2,763	244,127
Carried forward 31 December 2022	£ 240,000	£ 836	£ 240,836	£ -	£ 240,836

The freehold land and buildings comprise the community priest's house at 13 Brook Close, Wokingham. The title to the property is held on trust for the benefit of the PCC by Diocesan Trustees (Oxford) Ltd. As the prime purpose of the property is to provide accommodation for clergy it is not treated as an investment asset.

Note 8 Debtors and prepayments

	Unrestricted funds	Restricted funds	2022	2021
Prepayments	1,007	-	1,007	447
Accounts receivable	2,442	20	2,462	4,102
Total	£ 3,449	£ 20	£ 3,469	£ 4,549

Note 9 Creditors and accruals

	Unrestricted funds	Restricted funds	2022	2021
<i>Amounts falling due within one year</i>				
Accruals & deferred income	1,083	-	1,083	405
Accounts payable	2,044	155	2,199	5,536
Total	£ 3,127	£ 155	£ 3,282	£ 5,941

**The Parochial Church Council of the Ecclesiastical Parish of
St Paul, Wokingham with St Nicholas, Emmbrook**

Notes to the Accounts (continued)

Note 10

	Balance at 1st January 2022	Incoming Resources	Resources Expended	Balance at 31st December 2022
	£	£	£	£
Unrestricted Funds				
General	351,126	151,063	(151,481)	350,708
	£ 351,126	£ 151,063	£ (151,481)	£ 350,708
Restricted Funds				
Restoration	44,747	3,945	(4,263)	44,429
Lighting	71,485	966	-	72,451
Lucky Numbers	22,654	2,553	(995)	24,212
Bell	3,429	180	-	3,609
Churchyard	4,022	1,189	(1,015)	4,196
Ordinand	2,631	54	-	2,685
Organ	612	150	(228)	534
Toddler Group	61	-	(25)	36
Footsteps Group	483	-	-	483
St Paul's Music and Choir	1,243	1,280	(1,201)	1,322
St Nicholas Music	2,068	78	-	2,146
St Nicholas Development	266	2	(82)	186
	£ 153,701	£ 10,397	£ (7,809)	£ 156,289
Total Funds	£ 504,827	£ 161,460	£ (159,290)	£ 506,997

Purposes of Restricted Funds

Restoration	Major repairs to fabric of St Paul's (excludes routine maintenance)
Lighting	Major works to lighting within St Paul's church
Lucky Numbers	Established to raise money for restoration purposes
Bell	Maintenance of the bells and related items
Churchyard	Maintenance and improvement of St Paul's churchyard
Ordinand	For the support of an Ordinand
Organ	For the restoration of and upgrade to the church organ
Toddler Group	Support for church work with pre-school children
Footsteps Group	Support for the church youth groups
St Paul's Music and Choir	To support the music tradition within St Paul's Church
St Nicholas Music	To maintain and enhance the quality of music at St Nicholas Church
St Nicholas Development	For the pastoral development of St Nicholas church